

## TITLED EQUIPMENT GUIDELINES

- Pawnee Leasing Corporation must be LESSOR (no generic docs allowed)
- We will not accept titled transactions that are Auction, Consignments, Private Party Sales or Repossessions. We will only accept transactions from \*\*\*\*\* **Licensed Dealers**\*\*\*\*\*
- Title transfer/registration processing must be handled by approved title service unless dealer is in same state
- \$250.00 fee PER title (\$50.00 to Pawnee; \$200.00 to title service)
- ORIGINAL (notarized) Power of Attorney signed by lessee
- Broker to sign Guaranty of Title (found in “Freeform Documents” online)
- 50% Broker Commission held until proof of title transfer completion received from title service or until original title received when done by a licensed dealer
- Sales tax UPFRONT, except in the following states: Alabama, Arizona, Florida, Georgia, Idaho, Michigan, Ohio & Pennsylvania
- Contact Pawnee Leasing Corporation for the most current sales tax rates
- Sales tax on capital reductions/down payments must be paid through Pawnee unless dealer is in the same state
- Copy of front and back of title (used equip) or Certificate of Origin (new equip)
- Dealer to assign title ownership on back of title as follows:
  - **Title transfer to occur in Florida, Georgia, Louisiana, Maine, Massachusetts, New York, North Carolina, Ohio, Pennsylvania, Tennessee and Texas**  
Purchaser/Buyer: Pawnee Leasing Corporation  
700 Centre Ave  
Fort Collins, CO 80526
    - Lienholder: NONE
  - **Title Transfer to occur in Michigan**
    - Purchaser/Buyer: Lessee name  
Lessee address
    - Lienholder: Pawnee Leasing Corporation  
700 Centre Ave  
Fort Collins, CO 80526
  - **Title transfer to occur in All OTHER states**
    - Purchaser/Buyer: Pawnee Leasing Corporation – LESSOR  
**AND** “Name of Lessee” – LESSEE  
Purchaser/Buyer Address: “Lessee’s Business Address”
    - Lienholder: Pawnee Leasing Corporation  
700 Centre Ave  
Fort Collins, CO 80526
- IRP registration/apportioned plate/interstate trucking is RESTRICTED
- Colorado, Connecticut, Iowa, New Jersey, North Dakota, Rhode Island, South Dakota West Virginia and Wyoming are **RESTRICTED**